

## **Jorgensen Steel Machining & Fabrication Supplier Quality Requirements**

Jorgensen Steel Machining and Fabrication is reaching out to convey Quality Management System flow down requirements in addition to the terms and conditions already listed on the Purchase Orders.

Purchase orders will include the process, products and services to be provided including the identification and revision status of documentation and relevant technical data. In addition, the Purchase order may also contain requirements for test inspection and verification, for product acceptance and related instructions, critical items including key characteristics and/or requirements for test specimens and inspection verification.

Jorgensen Steel Machining and Fabrication also requires suppliers to be able to demonstrate that their personnel are qualified and competent to perform the required tasks requested on the purchase order. The supplier location should ensure that persons are aware of their contribution to product or service conformity, their contribution to product safety, and their importance to ethical behavior.

The supplier must be able to provide the interaction of the processes within their quality management system if requested, and Jorgensen Steel Machining and Fabrication or its customers can request access to review, audit and/or have right of access to areas of the facility and records at any level of the supply chain at any time. Supplier locations need to implement a quality management system that includes requirements for records retention and the prevention of counterfeit parts.

If counterfeit parts are found, there must be a documented means of notification of nonconforming product, obtain approval for nonconforming product disposition, notify of changes in product or process, changes of suppliers, changes of manufacturing facility location, and flow down requirements to the supply chain and to obtain Jorgensen Steel Machining and Fabrication approval. Within this system must be a documented system to prevent the use of said counterfeit parts.

Records are required to be maintained by the supplier for a period of 10 years or as otherwise stated on the Purchase Order. Prior to destruction of any records related to a Jorgensen Steel Machining and Fabrication order, supplier must notify Jorgensen Steel Machining and Fabrication, as the company reserves the first right of refusal for said records.

Supplier locations will be controlled and monitored at Jorgensen Steel Machining and Fabrication by approved supplier listings and ongoing compliance to Purchase Order requirements. Monthly monitoring for Quality Yield and On Time Delivery is performed, with expectations of 95% or greater for both product Quality and on-time to Purchase Order due date. Should performance fall below these expectations, Jorgensen Steel Machining and Fabrication may initiate corrective action remedies as needed.